

# Emergency Services Communication Bureau

## ADDRESSING OFFICER CONFIRMATION FORM (or Alternate AO)

The following individual being designated as an Addressing Officer is authorized to approve and provide addressing information to the Emergency Services Communication Bureau for Enhanced 9-1-1 purposes.

**Please Note:** This form may also be used for an Alternate AO where more than one person is needed to cover a given territory. Please check the box indicating this on the form.

<b>Municipality &amp; / or County Represented</b>				
NOTE: If this appointment is for a County AO (multiple towns/townships), then please indicate this by checking the Town or County box to the right. <span style="float: right;">(please check the box)</span>				
Municipality or County				<input type="checkbox"/> Town <input type="checkbox"/> County
<b>Addressing Officer Information</b>			Is this for an Alternate AO? <input type="checkbox"/> Y <input type="checkbox"/> N	
First Name	MI	Last Name	Suffix	Title
Address				
City			State	Zip
Phone			Fax	
Email				
<b>Authorization</b>				
Signature of Authorizing Official*			Title	
Printed Name of Authorizing Official			Date	

\* Authorizing Officials can either be the Chief Administrative Officer or Chief Elected Official.

**Please sign and return to:**

Mail: Susan Alderson, Emergency Services Communication Bureau, 18 SHS, Augusta, ME 04333-0018  
 Email: [Susan.A.Alderson@maine.gov](mailto:Susan.A.Alderson@maine.gov) Fax: 207-287-1039

*It is the responsibility of the 9-1-1 Addressing Officer to contact Bureau GIS Coordinator, Erica Sterry, to receive training on the online mapping program required. To schedule a time, please call 1-800-665-2830, or email [PUC.gis911@maine.gov](mailto:PUC.gis911@maine.gov). Thank You.*